

# M/s. SHIVAM CONSTRUCTION

2B, KhelatBabu Lane, Kolkata - 700037

No: -.....XXXXXX.....Dt: -.....XXXXXX.....

Mr.....XXXXXXXXXXXXX.....  
...  
Address: xxxxxxxxxxxxxxxx.....  
.....

Sub: ProvisionalAllotmentofFlatNo.....XXX..... at **2/1, UMAKANTA SEN LANE**

DearSir,  
Welcome! Be apartof **2/1, UMAKANTA SEN LANE**

InresponsetoyourEOINo.DtandsubsequentpaymentofRs.....XXXXXXXXX.....)weherebyprovisionallyallottheabo  
veflatsubjecttotheGeneralTerms&Conditionsmentionedin EOI.  
Weare enclosingherewiththe**paymentSchedule** forthe aforesaidflatforyour readyreference. This  
provisionalallotmentis subjecttothe following:

1. You’re making regular and punctual payments as and when called upon by the company in the manner mentioned in the payment schedule.
2. Your making payments, on demand, to the company and/or to any appropriate authority of all rates, stamp duty, registration charges, levies, if any, legal fees, documentation charges and other related charges, deposits including maintenance deposits etc.
3. You executing necessary documentation as per the format of the company, as and when required.

Details of the Flat are as under:

| Flat No.<br>& Floor | Block | Carpet Area<br><br>(Excluding<br>Balcony) | Parking No-XX<br><br>(Yes/No)<br>Measurement as<br>per Standard<br>Municipal<br>Norms | Total Amount<br><br>(Including<br>Taxes) |
|---------------------|-------|-------------------------------------------|---------------------------------------------------------------------------------------|------------------------------------------|
| XXXXXX              | XXX   | XXXXXXXXXX                                | XXXXXXXXXX<br>(As per Standard<br>Municipal<br>Norms)                                 | XXXXXXXXXX                               |

It is clarified that this offer of provisional Allotment shall not be treated as an agreement for transfer. It is further clarified that formal agreement of transfer will be executed only on the allotment becoming final within 30 days from the date of allotment and all amount paid till then will be treated as deposit.

Please send your remittance(s) by **Pay Order/Demand Draft/Cheque** in favour of **M/s. SHIVAM CONSTRUCTION** payable at Kolkata.  
Kindly quote your flat no. in all future correspondence.  
We assure you our best services at all times.

Thanking You. Yours  
faithfully,

**SHIVAM CONSTRUCTION**  
  
**Proprietor**

Date – 15/01/2026